

RESOLUTIONS

JANUARY 3, 2008

2008 ORGANIZATIONAL MEETING

RESOLUTION #01-08

Time/Date for Regular Town Board Meetings

First Monday of every month at 7:00 P.M. In the case of Monday holidays or cancellations due to inclement weather, the meetings will be held on the Tuesday after the 1st Monday.

Motion made by Councilwoman Lent, seconded by Councilman Nolan.
All in favor – So carried

RESOLUTION #02-08

Town Board Meeting Rules and Regulations

1. Call to order
2. Salute of Flag
3. Acceptance of the minutes of the previous meeting
4. Written communications to the Town Board
5. Committee Reports and Updates
6. Old Business
7. New Business
8. Supervisors Report
9. Pay Abstracts
10. Public Comment/Communication
11. Adjournment

Motion made by Councilman Nolan, seconded by Councilman Jones.
All in favor – So carried

RESOLUTION #03-08

Naming Official Newspaper Register Star

Motion made by Councilwoman Lent, seconded by Councilman Nolan.
All in favor – So carried

RESOLUTION #04-08

Naming Bank for Deposits

- | | |
|------------------------|-----------------|
| 1. Supervisor | First Niagara |
| 2. Town Clerk | Bank of America |
| 3. Tax Collector | First Niagara |
| 4. Justice Christensen | M&T Bank |
| 5. Justice Banks | First Niagara |

Motion made by Councilwoman Lent, seconded by Councilman Nolan.
All in favor – So carried

RESOLUTION #05-08

Authorize Town Supervisor to appoint a bookkeeper and accountant

1. Pursuant to Section 29 of the Town Law
2. Necessary for proper conduct of Town Affairs

Motion made by Councilwoman Lent, seconded by Councilman Nolan.
All in favor – So carried

RESOLUTION #06-08

Authorize Town Supervisor to temporarily invest idle monies in accordance with the Town investment policy (General Municipal Law, Section 11)

Motion made by Councilwoman Lent, seconded by Councilman Nolan.
All in favor – So carried.

RESOLUTION #07-08

Appoint Official Dog Shelter

Pine Plains Veterinary Hospital Associated PC
Route 199
Pine Plains, New York 12567
(518) 398-7575 or 398-9494

Motion made by Councilwoman Lent, seconded by Councilman Jones.
All in favor – So carried.

RESOLUTION #08-08

Appoint Official Dog Control Officer at \$300/month

Desiree Webber

Motion made by Councilwoman Lent, seconded by Councilman Nolan.
All in favor. So carried.

RESOLUTION #09-08

Authorize Town Justices to hire a Court Stenographer when necessary.

1. For a proper record of testimony
2. Within limit of 2008 budget

Motion made by Councilman Nolan, seconded by Councilwoman Lent.

All in favor – So carried

RESOLUTION #10-08

Appoint Town Constable

Garry Van Ort at \$300. /year (within 2008 budget limits)

Motion made by Councilwoman Lent, seconded by Councilman Jones

All in favor – So carried.

RESOLUTION #11-08

Appoint Town Historians

Anne Poleschner, Gary DeLaurentis and Louise Kalin at \$150.00 each/year

Motion made by Councilwoman Lent, seconded by Councilman Nolan.

All in favor – So carried.

RESOLUTION #12-08

Appoint Code Enforcement Officer

John Fieser at \$4,500/year

Deputy Code Enforcement Officer at \$100.00 per month (Appointed by
Code Enforcement Officer)

Motion made by Councilman Nolan, seconded by Councilman Jones.

All in favor – So carried

RESOLUTION #13-08

Appoint Town Attorney (for Town, Planning and Zoning Law and Assessor)

(Within 2008 budget limits)

Freeman-Howard, P.C., Hudson, New York

Motion made by Councilwoman Lent, seconded by Councilman Jones.

All in favor. So carried.

RESOLUTION #14-08

Appoint Town Engineer

D.F. Wheeler Engineers (within 2008 budget limits)

Motion made by Councilwoman Lent, seconded by Councilman Jones.

All in favor – So carried

RESOLUTION #15-08

Designate Official Representatives to Association of Towns Annual Meeting

Carol Lent and Chris Nolan

Motion made by Councilwoman Lent, seconded by Councilman Jones.

All in favor – So carried

RESOLUTION #16-08

Establish 50.5 Cents Per Mile Rate for official Town travel

Motion made by Councilwoman Lent, seconded by Councilman Jones.

All in favor – So carried

RESOLUTION #17-08

Authorize Town Supervisor to sign 2008 State and Local Youth Contracts

Motion made by Councilwoman Lent, seconded by Councilwoman Jones.

All in favor – So carried

RESOLUTION #18-08

Appoint Registrar of Vital Statistics

Mary Helen Shannon

Motion made by Councilwoman Lent, seconded by Councilman Nolan.

All in favor – So carried

RESOLUTION #19-08

Re-appoint Laurence Saulpaugh, Chair of the Planning Board

Re- Appoint Clayton Andrus, Deputy Chairman.

Motion made by Councilwoman Lent, seconded by Councilman Nolan.

All in favor – So carried

RESOLUTION #20-08

Re-appoint Mary Helen Shannon, Planning Board Secretary

Motion made by Councilwoman Lent, seconded by Councilman Jones.
All in favor – So carried

RESOLUTION #21-08

Re-appoint Charles Larsen, Chair of the Zoning Board of Appeals
Re-appoint Bruce Unson – Deputy Chairman

Motion made by Councilwoman Lent, seconded by Councilman Jones.
All in favor – So carried

RESOLUTION #22-08

Appoint Linda Dousharm as Zoning Board Secretary

Motion made by Councilwoman Lent, seconded by Councilman Jones.
All in favor – So carried

RESOLUTION #23-08

Town Clerk's appointments for Deputy Clerk and Deputy Registrar of Vital
Statistics – Tracey Gallant

Motion made by Councilwoman Lent, seconded by Councilman Nolan.
All in favor – So carried

RESOLUTION #24-08

Town Highway Superintendent's appointment for Deputy Highway
Superintendent – Adom Lawyer

Motion made by Councilwoman Lent, seconded by Councilman Nolan.
All in favor – So carried.

RESOLUTION #25-08

Town Supervisor's appointment for Deputy Supervisor
Christopher Nolan for term of January 1, 2008 – December 31, 2008.

Motion made by Councilwoman Lent, seconded by Councilman Jones.
All in favor – So carried.

RESOLUTION #26-08

Town Supervisor's appointment for Budget Officer
Raymond J. Staats

Motion made by Councilwoman Lent, seconded by Councilman Jones.
All in favor – So carried

RESOLUTION #27-08

Town Supervisor's appointment for Town Bookkeeper
Mark Fitzgerald, Inc. Schodack Landing, New York

Motion made by Councilwoman Lent, seconded by Councilman Jones.
All in favor – So carried

RESOLUTION #28-08

Town Supervisor's appointment for Town Accountant
Mark Fitzgerald, Inc. Schodack Landing, New York

Motion made by Councilwoman Lent, seconded by Councilman Jones.
All in favor – So carried

RESOLUTION #29-08

Town Board Committees

CHAIR

CO-CHAIR

Auditing	All Town Board Members	
Building:	Dianne O'Neal	Raymond Staats
Cable TV:	Richard Jones	Dianne O'Neal
Grants	Carol Lent	Dianne O'Neal
Highway:	Richard Jones	Raymond Staats
Insurance:	Carol Lent	Richard Jones
Legal:	Christopher Nolan	Carol Lent
Planning, Zoning, Assessment Board Review	Christopher Nolan	
Recreation and Community Events	Carol Lent	Richard Jones
Christmas Program	Dagmar Payne	
Easter Egg Hunt	Carol Lent	
Village Green Committee	Tammy Connelly	
School Liaison	Christopher Nolan	
Historical Committee	Dianne O'Neal	
Planning/Development/Land Use	Christopher Nolan	

Motion made by Councilwoman Lent, seconded by Councilman Jones.
All in favor – So carried

RESOLUTION #30-08

Appoint Webmaster for Clermont's website
Harry Harned

Motion made by Councilwoman Lent, seconded by Councilman Jones.
All in favor. So carried.

RESOLUTION #31-08

Appoint representatives to the Columbia County Office for Aging for the term of
January 1, 2008 – December 31, 2008.
Jane Churchhill
Grace Goldberg, Alternate

Motion made by Councilwoman Lent, seconded by Councilman Jones.
All in favor. So carried.

RESOLUTION #32-08

Appoint members of the Board of Ethics for the term of January 1, 2008 –
December 31, 2008.
Robert Elliott
Richard Dedrick
Susan Rifenburgh

Motion made by Councilman Nolan, seconded by Councilman Jones.
All in favor. So carried.

RESOLUTION #33-08

Appoint Ripley Hathaway to the Board of Assessment Review for a five year term,
October 1, 2008 – September 30, 2012.

Motion made by Councilman Nolan, seconded by Councilwoman Lent.
All in favor. So carried.

RESOLUTION #34-08

Appoint Garret O'Connor to the Planning Board for a seven year term,
January 1, 2008 – December 31, 2014.

Motion made by Councilman Nolan, seconded by Councilman Jones.
All in favor. So carried.

RESOLUTION #35-08

Appoint Thomas Jantzen to the Planning Board to fill the unexpired term of Dianne O'Neal – January 1, 2008 – December 31, 2010.

Motion made by Councilman Nolan, seconded by Councilman Jones.
All in favor. So carried

RESOLUTION #36-08

Appoint Nancy Sperry as an alternate to the Planning Board. To be compensated at the Rate of \$50.00 per meeting attended.

Motion made by Councilman Jones, seconded by Councilwoman Lent.
All in favor. So carried.

RESOLUTION #37-08

Appoint Charles Larsen to the Zoning Board of Appeals for a five year term – January 1, 2008 – December 31, 2012.

Motion made by Councilwoman Lent, seconded by Councilman Jones.
All in favor. So carried.

RESOLUTION #38-08

Accept 2008 Salaries stated in the 2008 Budget, as follows:

<u>OFFICE</u>	<u>SALARY</u>	<u>PAY BASIS</u>
Supervisor	\$ 5,000/yr	Monthly Payroll
Councilpersons (4)	\$ 2,300/yr	Monthly Payroll
Town Justice	\$ 4,900/yr	Monthly Payroll
Town Justice	\$ 4,900/yr	Monthly Payroll
Town Clerk	\$ 5,600/yr	Monthly Payroll
Tax Collector	\$ 3,500/yr	Monthly Payroll
Highway Superintendent	\$39,000/yr	Bi-Weekly Payroll
Certified Assessor	\$ 1,000/mo.	Monthly Payroll
Town Historians (3)	\$ 150.00 each/yr.	Yearly Payroll
Budget Officer	\$ 600.00/yr	Yearly Payroll
Court Clerks (2)	\$ 150.00/mo	Monthly Payroll
Code Enforcement Officer	\$ 4,500/yr	Monthly Payroll
Deputy Code Enforcement Officer	\$100.00/mo	Monthly Payroll
Town Custodian	\$1,500/yr	Monthly Payroll
Assessment Review Board	\$100.00/day	By Voucher
Additional time	\$10.00/hr	By Voucher
Zoning Chairperson	\$1,000/yr	Yearly Payroll
Planning Chairperson	\$1,000/yr	Yearly Payroll
Zoning Co-Chairperson	\$ 800/yr	Yearly Payroll
Planning Co-Chairperson	\$ 800/yr	Yearly Payroll
Zoning Members	\$ 800/yr	Yearly Payroll
Planning Members	\$ 800/yr	Yearly Payroll
Zoning Secretary	\$1,000/yr	Yearly Payroll
Planning Secretary	\$1,000/yr	Yearly Payroll
Town Constable	\$ 300/yr	Yearly Payroll
Trial Juror	\$ 6.00/hr	By Voucher
Dog Control Officer	\$300/mo	Monthly Payroll
<u>HIGHWAY DEPARTMENT</u>		
Full Time	\$15.60/hr	Bi-weekly Payroll
Part Time (Summer)	\$10.00/hr	Bi-weekly Payroll
Part Time (Winter)	\$10.00/hr	Bi-weekly Payroll
Deputy Highway Superintendent	\$500/yr	½ in June, ½ in December

Motion made to accept 2008 Salaries per Town Budget made by Councilwoman Lent,
seconded by Councilman Jones. All in favor. – So carried.

1. Review Highway Personnel Policy (Note Changes if Any)
2. Review Procurement Policy (Note Changes if Any)
3. Review Fixed Assets
4. Review Investment Policy (Note Changes if Any)
5. Set time and date to review books and records of Town Clerk, Town Justices,
Tax Collector and Supervisor by January 20th. Enter in February minutes.
6. Review Road Bonds
7. Review Other Bonds